



DDA ACADEMY
DANCE DREAM ASPIRE

Privacy Statement

Preservation of your/child's privacy is important to DDA Academy and we are committed to letting you know how we use your/child's personal information and to making responsible use of your/child's data.

• Information about you/your child:

We will only collect personal information from you when your child starts classes at DDA Academy. This will include, but is not limited to, your name, address, email and telephone number. Your child's date of birth and relevant medical information will also be required.

• Our use of this information:

Your/child's personal information will be used for the following, but not limited to, reasons; to process examination entries, to relay information regarding classes, to make payment enquiries.

• Security:

We will take reasonable precautions to prevent the loss or misuse of information you give us. Where communications are sent by email, these will not be sent encrypted. Whilst we endeavour to keep our systems and communications protected against viruses and other harmful effects we cannot bear responsibility for all communication being virus free.

• Other information:

Your/child's information will be removed from our database one year after cessation of classes been taken.

If you would like us to update any information held, please email us at studio@dancedreamaspire.com

This privacy policy will be reviewed on a yearly basis.

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